National Forensic
Sciences University
Knowledge | Wisdom | Fulfilment
An Institution of National Importance
(Ministry of Home Affairs, Government of India)

ADMISSION – 2025-26

User Guide for Registration Process for

International and CIWGC Students only

Important Links

Information Portal	https://nfsu.ac.in/admission
Admission Registration Portal	https://nfsufsradm.samarth.edu.in/

Step 1: Initial Registration

• The applicant must register in the admission portal for the first-time login.
• Visit the portal at https://nfsufsradm.samarth.edu.in/
• Click on the New Registration button and then fill in the applicant's name, personal email ID & mobile number

Remember:
Name and other details entered by the applicant need to be the same as in the Class X Board Marksheet and Passport
Applicant can log in to the admission portal through their registered email address, only.
Applicant must use his own active email address.
The Email address provided by the applicant must be functional and the applicant must have access to it throughout the admission process.
Applicants are encouraged to use latest version of Google Chrome web browser for filling the application form.

Step 2: Verification by OTP

The applicant must verify the registration details by entering the OTP received on the applicant's mail-inbox.
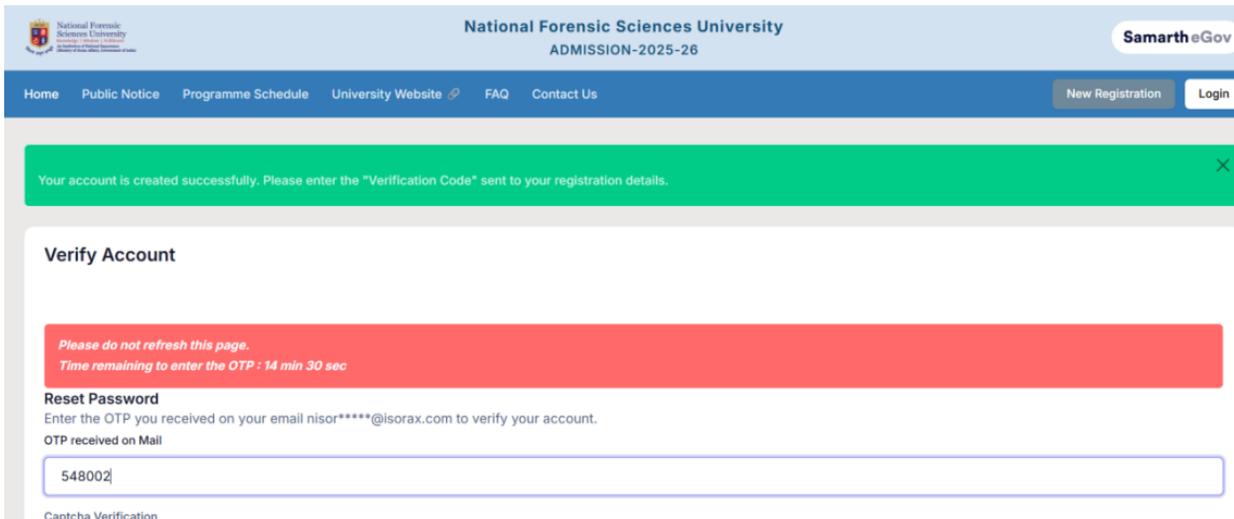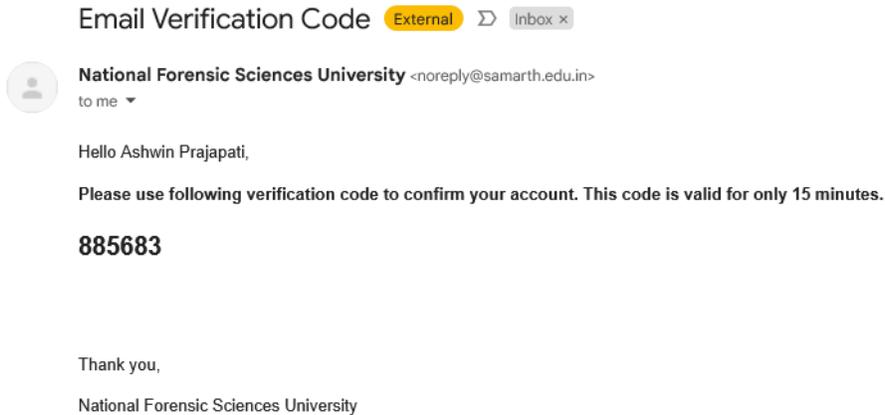
Step 3: Login to complete the Profile

- After the successful completion of the registration process, Applicants login to complete the personal profile by clicking the Complete Profile button.

Step 4: Fill out the profile details

- Applicants need to fill in the mandatory details such as First name, Date of Birth, Family details, Address, Category details, Bank account details etc. and then click on Save & Next button to proceed further.

Step 5: View & Update (Profile Detail)

- Applicants can view & check the details filled by them and if found correct, click the Next button.

Step 6: Other Details

- Fill in other details and then click on the Save & Next button to move to the next part.

Step 7: View & Update (Other Details)

- Applicants may view & update the Other Detail if found incorrect, otherwise move to upload section by clicking the Next button.

Embassy Details

Embassy Name

Embassy Mobile

Not Provided

Embassy Email

Other Category/Quota Details

CIWG (Children of Indian Workers in Gulf Countries)

Yes

← Back to Dashboard   Update Details   Proceed to Next →

Step 8: Upload the documents

- Applicants need to upload the Photo, Signature, and Date of Birth Certificate in the prescribed format (i.e. JPEG, JPG, PDF etc.) and in the prescribed size (10 kb to 500 kb). After uploading the documents, click on the Submit button.

Step 9: Checkbox the Declaration and Lock the Profile

- Applicants have to checkbox the declaration before submission of the details.

emember: Before submitting and locking the profile kindly ensure you have filled in all the corre formation. Once the profile is locked, the applicant will not be able to change the profile details ny stage of admission process. Any wrong information may lead to the cancellation of t pplication at any stage of the admission process.
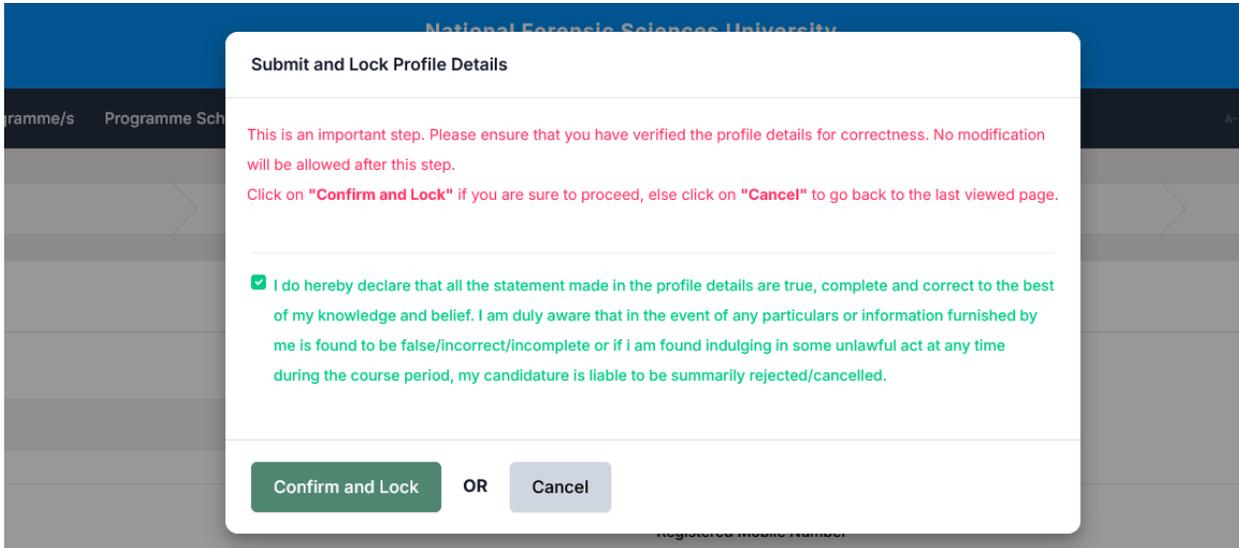
Step 10: Programme Selection
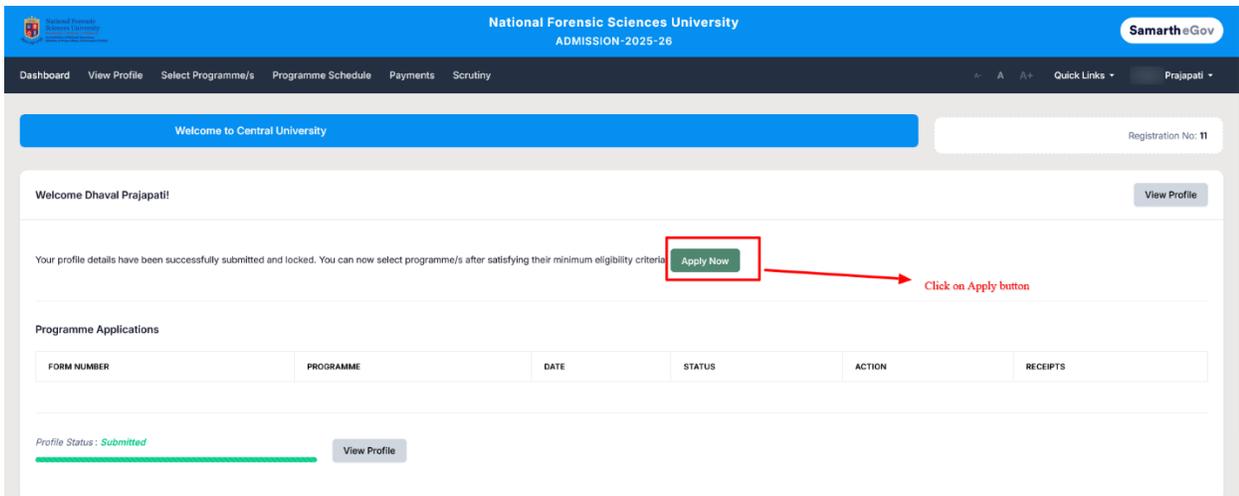
Step 11: Select your desired progamme.

- Select your programme level and then select your desired programmer

Step 12: Campus preference selection (If applicable to your Programme)

- Campus preference screen will appear, if your program is offered at multiple campuses.
- Select the Study Center as per your first choice of the campus.
- Select the preferential order for campuses as per your choice.
- Choose "Not interested" if you do not want to select that campus.

Remember: Choose the campuses wisely as the candidate will not be able to change the preferences after successful submission of the application.

Step 13: Selection of NFAT – 2025 Centers (If applicable to your programme)

- **FOR CIWGC Candidates:** If the admission to the selected program is based on NFAT-2025, applicants must select three examination centers in preferential order.

- **For International Students:** You need to choose any center randomly; Because of the mandatory requirement for filling in the form; However, you are **not required** to appear in the examination.

Please Select your CAT Exam Center	Please Select your CAT Exam Center	Please Select your CAT Exam Center
Preference 1	Preference 2	Preference 3
Ahmedabad	Gandhinagar	Goa

Home

Proceed

Step 14: Fill the Academic Details

- Fill in all the academic details relevant to X, XII and/or graduation.

Remember:
• For Candidates whose qualification status is "Appeared / Appearing", average percentage till the last examination should be provided.
• If your result is in CGPA, please convert to equivalent percentage as per the conversion formula of your university/institute.
• Any wrong information may lead to the cancellation of the application at any stage of the admission process.

Also, Applicants may update their academic details, if required, otherwise move to next page by clicking the Next button.

Step 15: Upload the academic and other documents and Preview the Uploads

- Applicants can view the documents uploaded by them previously and upload the academic and other mandatory documents.

Remember:
- The candidates are advised to scan the documents carefully and should check their visibility for records before uploading. The poorly visible documents may lead to delays in verification or may be cancellation of the application during the scrutiny process.
- Uploading any forged or wrong documents may lead to the cancellation of the application at any stage of the admission process.

Step 16: Preview of the Complete Form

Applicants can preview the complete form by clicking the preview button. After thorough review, click the Submit button to proceed for payment.

Uploads

Photo
⬆ Uploaded

Signature
⬆ Uploaded

Sgc Certificate Upload
⬆ Uploaded

Class X (Scan both marksheet and certificate in a single file and upload)
⬆ Uploaded

Class XII Scan both marksheet and certificate in a single file and upload
⬆ Uploaded

National Forensic Sciences UniversityGraduation (Scan both marksheet and certificate in a single file and upload)
⬆ Uploaded

Form Declaration

"I do hereby declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if i am found indulging in some unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled."Additionally undertaking for students whose results are awaited: "I, having been permitted to be provisionally admitted to University hereby undertake to produce the proof of having successfully qualified in the final qualifying examination with requisite percentage of marks if failing, I shall forthwith vacate the seat and shall have no claim for refund of fees already paid."

Read the preview form and if your details are not proper then you can click on previous button and edit the details.
If your details are correct then you can SUBMIT button

← Previous

Submit →

| ✓ Programme Selection | ✓ Academic Details | ✓ Uploads | ✓ Preview | ✓ Payments |

Verify Details

Name	Gender	Category
Ashwin Prajapati	Male	General

Additional Category

CIWG (Children of Indian Workers in Gulf Countries)

Yes

Family Income	Not Applicable
Programme	M. Sc. Cyber Security
Amount To be Paid	4250

VERIFY THE DETAILS BY CLICKING ON THE CHECKBOXES

☐ My Name is ASHWIN PRAJAPATI as per the Xth Marksheet/Certificate.
Check your personal details and check the options given above the sentence

☐ My Date of Birth is 30-May-1991 as per the Xth Marksheet/Certificate.

☐ My Category is General.

☐ My Gender is Male.

☐ My Mother name is ABCD.

☐ Father's / Guardian's Name ABCDET.

☐ My address for correspondence is correct, which is Test, Test, Alaska, Alaska, Not Applicable -099502, United States

☐ I have rechecked all the information in the application form and upload fields.

☐ I have read all the guidelines and other related information about the admission.

☐ "I do hereby declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if i am found indulging in some unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled."Additionally undertaking for students whose results are awaited: "I, having been permitted to be provisionally admitted to University hereby undertake to produce the proof of having successfully qualified in the final qualifying examination with requisite percentage of marks if failing, I shall forthwith vacate the seat and shall have no claim for refund of fees already paid."

If your details are proper then you can go for payments by clicking on the button "Payment Gateway RAZORPAY" and pay the fees.

Home

Payment Gateway RAZORPAY

Step 17: Payment

Applicants must check mark the Declaration to complete the fee payment and final submission of the form. Applicants may pay a fee now by clicking the Payment Gateway RAZORPAY to submit the form.

Remember:
• Merely completion of the form is not sufficient for the application.
• The applicant must pay the fees for successful completion of the application for that programme.
• It is advisable not to wait for the last date of application to avoid the last-minute rush and missing the opportunity of application.

Step 18: Payment Gateway

- Applicants must check mark the Declaration to complete the fee payment and final submission of the form. Applicants may pay a fee now by clicking the Payment Gateway RAZORPAY to submit the form.
- Click on Pay Now

Remember:

• The payment can be made by following mode

    1. UPI by scanning the QR code

    2. Using UPI ID

    3. Debit Card

    4. Credit Card

    5. Net-banking (any nationalized bank)

Please ensure the following before proceeding with payment gateway,

    1. Ensure your debit/credit card is activated for online international transactions.

    2. Ensure the daily international transaction limit of your debit/credit card

    3. Ensure the daily international transaction limit of UPI app/UPI ID

    4. Ensure the enough balance in the bank account in case of Net-Banking.
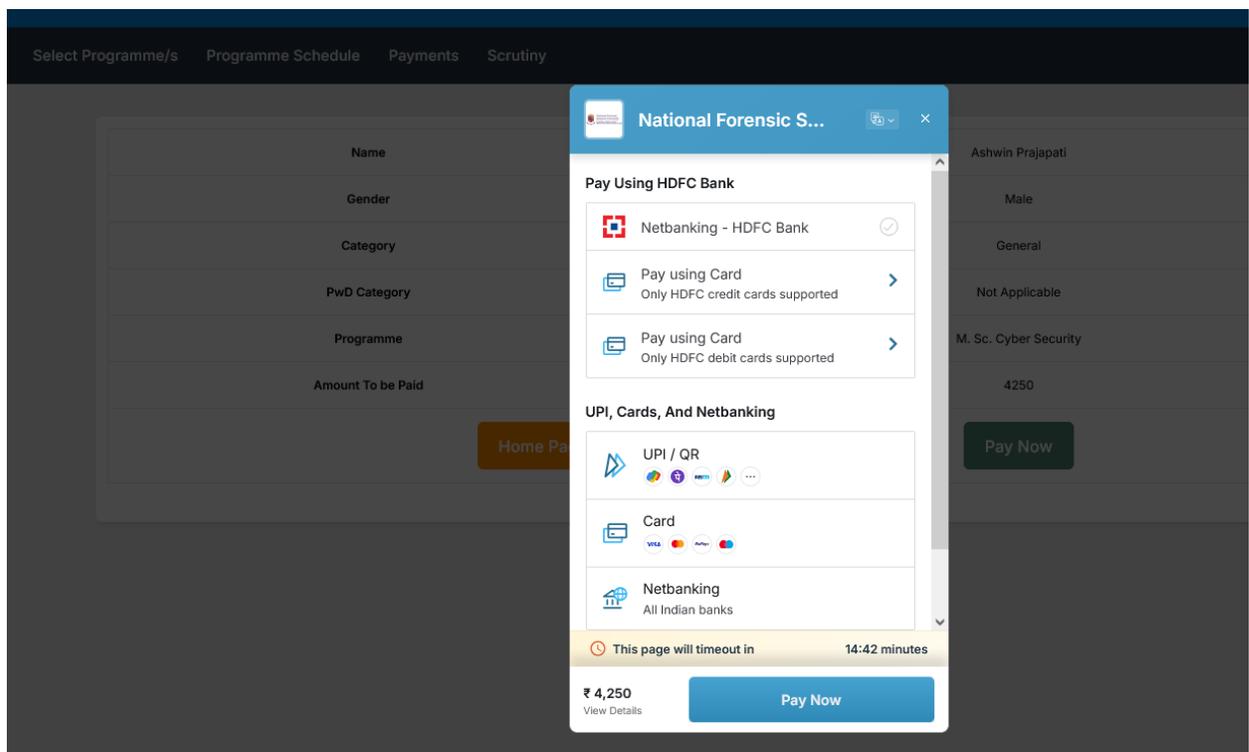
Step 19: Status of the application form

- Applicants may check the status of the application form from the Dashboard. The form number will be generated once the applicant pays the registration fee and application Status will display "Application Submitted". The applicant may take a print of the form by Print Form.

- If the payment is not done the application Status will display "Not Paid/Not Submitted".

- If you have paid the fees and submitted the form, the applicants are advised to regularly check the status of their application for any instruction/messages from the scrutiny committee which will appear under the Status on your Dashboard.